ORDER FORM

PLEASE PHOTOCOPY IF ORDERING BY MAIL OR FAX.

WARNING: **CHOKING HAZARD** — Small parts not for children under 3 years or any individuals who have a tendency to place inedible objects in their mouths.

BILL TO: (Please Print)

NAME _____

SCHOOL/FACILITY _____

ADDRESS _____

CITY _____ STATE _____ ZIP _____

PHONE (_____) _____

E-MAIL _____

We will e-mail you Electronic Statements and Invoices.

SHIP TO: (Please Print)

NAME _____

SCHOOL/FACILITY _____

ADDRESS _____

CITY _____ STATE _____ ZIP _____

PHONE (_____) _____

E-MAIL _____

We will e-mail you Shipping Notification and Tracking Information.

PRIORITY CODE: W2012

ITEM #	PRIORITY CODE	ITEM DESCRIPTION / TITLE	Specify Grade Level(s)	QTY.	PRICE	AMOUNT

PAYMENT METHOD:

☐ **Purchase Order Number** _____

☐ **Check/Money Order** _____

☐ **VISA** ☐ **MasterCard** ☐ **Discover/Novus** ☐ **American Express**

Cardholder _____

Card # _____ Expiration Date _____

Signature _____

PAYMENT POLICIES: Payment must accompany ALL mail-in orders unless covered by a signed institutional purchase order.

SALES TAX: Please add appropriate sales tax for the states listed. In Texas, add 8.25%. If exempt, please write number below and attach or fax a copy of your exempt form.

Exempt Number: _____

GUARANTEE & RETURNS: If you are not satisfied with a purchase, please call PCI within 30 days of the shipping date for a return authorization number. Products must be returned in new condition and in original packaging. Also include a copy of your invoice to ensure proper credit.

MAIL, PHONE, OR FAX: For phone orders, please have an approved purchase order number or your credit card number and expiration date ready.

Call 1-800-594-4263 or Fax to 1-888-259-8284

Mail order form to:

PCI Education
P.O. Box 34270
San Antonio, TX 78265-4270

Prices good thru Aug. 31, 2012		
	MERCHANDISE TOTAL	
	SHIPPING/HANDLING	
	SUBTOTAL	
CA, FL, ID, IL, MD, MN, NC, NJ, TX, Canada	SALES TAX**	
	TOTAL	

SHIPPING & HANDLING POLICIES: Express shipment is available at an additional charge (see below).

- **Continental U.S.:** 15% with $8.00 minimum.
- **Alaska, Hawaii, APO/FPO & U.S. Territories:** 15% with $8.00 minimum; all orders will be shipped via UPS or Priority Mail.
- **Canadian Orders:** 20% with $20.00 minimum. When shipping to a physical address, PCI will ship via UPS and pay ***ALL*** customs, brokerage, and GST expenses.
- **International Orders:** 5% handling plus actual shipping cost and insurance. (Rates are based on best method of transport for your area.)
- **Express Shipments:** Next Day Air, Second Day Air, and Third Day Select Services are available at an additional charge. Call PCI customer service at 1-800-594-4263.

**Sales tax states subject to change. For current list, please go to www.pcieducation.com/salestax.